HARDINGS RENAULT USED CAR SALES PREPARATION SHEET

VEHICLE TYPE _____ REG. No. _____ MILEAGE _____ DATE _____

	ROAD TEST	S	U	R	N
1	CHECK FOR KNOCKS/RATTLES				
2	CHECK FOR BRAKE PULL/JUDDER				
3	CHECK STEERING WHEEL ALIGNMENT				
4	CHECK FOR STEERING PULL				
5	CHECK WHEEL BALANCE				
6	CHECK CRUISE CONTROL				
7	CHECK SAT NAV + SD CARD				
8	CHECK PARKING SENSORS				
9	CHECK ALL DIALS & GUAGES				
10	CHECK OPERATION OF WARNING LIGHTS				
11	CHECK GEARCHANGES				
12	CHECK CLUTCH OPERATION				
	CHECK OPERATION & CONDITION				
13	NUMBER PLATE & SIDE LIGHTS				
14	HEADLIGHTS (INCLUDING AUTO)				
15	FRONT & REAR FOGLIGHTS				
16	BRAKE LIGHTS				
17	REVERSE LIGHTS				
18	HAZARD WARNING & INDICATORS				
19	SCREEN WASHERS				
20	WIPERS & BLADES (INCLUDING INTER. & AUTO)				
21	HEADLIGHT WASHERS				
22	HEATED REAR SCREEN				
23	HEATED SEATS				
24	SEAT ADJUSTMENT AND MEMORY				
25	SEAT BELTS				
26	MIRROR ADJUSTMENT INCLUDING MEMORY & POWER FOLD				
27	STEERING WHEEL ADJUSTMENT				
28	HORN				
29	ALL KEYS AND REMOTES				
30	CENTRAL LOCKING INCLUDING FUEL FILLER FLAP AND BOOT				
31	DOOR OPERATION (INSIDE AND OUT)				
32	BOOT & BONNET OPENING				
33	ALL ELECTRIC WINDOWS				
34	SUNROOF/CONVERTIBLE HOOD				
35	INTERIOR LIGHTS, BOOT LIGHT AND GLOVEBOX LIGHT				
36	A/C, HEATER, CLIMATE CONTROL				
37	INSTRUMENT & SWITCH ILLUMINATION				
38	RADIO AND CD PLAYER				
39	AERIAL PRESENT				
40	CIGAR LIGHTERS				
41	CLOCK				
42	CHECK INFLATION KIT				
43	CHECK JACK, WHEELBRACE				
44	CHECK LOCKING WHEEL NUT				
45	CHECK TYRE PRESSURE MONITORS				
46	HANDBRAKE TRAVEL/OPERATION				
47	PETROL/DIESEL RELEASE FLAP				
48	CHECK CONDITION OF WINDSCREEN				
49	CHECK ALARMS AND IMMOBILIZERS				
50	CHECK INSTRUMENT PANEL				
51	CHECK AUXILARY DASH LIGHTS				

	UNDER BONNET	S	U	R	N
52	BRAKE FLUID LEVEL & CONDITION				
53	COOLANT LEVEL & STRENGTH				
54	SCREENWASH LEVEL				
55	POWER STEERING LEVEL				
56	BATTERY VOLTAGE & CONDITION				
57	CONDITION OF ALL HOSES				
58	FUEL LINES LEAKS AND SECURE				
	UNDER VEHICLE				
59	CHECK ALL BRAKE DISCS/DRUMS				
60	CHECK FOR PLAY IN STEERING & SUSPENSION JOINTS/ BUSHES				
61	CHECK FOR PLAY IN WHEEL BEARINGS				
62	CHECK BRAKE PIPES & HOSES				
63	CHECK FOR UNDERBODY				
64	CHECK TYRE CONDITION & TREAD DEPTH				
65	CHECK TYRE PRESSURES				
66	CHECK SHOCK ABSORBERS				
67	CHECK EXHAUST SYSTEM				
68	CHECK ENGINE & SUSPENSION MOUNTINGS				
69	CHECK RUBBER BOOTS & GAITERS				
	FINAL CHECKS				
70	CHECK WHEEL NUT TIGHTNESS				
71	CARRY OUT MOT				
72	RESET SERVICE LIGHT IF NEEDED				
73	FIT SERVICE REMINDER STICKER				
74	CARRY OUT ROAD TEST				

TYRE TREAD DEPTHS (MIN ALLOWED 3mm)

N/S/F	O/S/F

N/S/R	O/S/R

SPARE

S = SATISFACTORY
U = UNSATISFACTORY
R = RECTIFIED
N = NOT APPLICIABLE

CARRIED OUT BY: _____

INSPECTECTED BY: _____

I confirm that I have test driven the above vehicle and there are no apparent faults other than those listed above.

SIGNED BY _____ DATE _____